

# WHITESTOWN



## Whitestown Parks Board Meeting May 26, 2016

### 1. OPENING THE MEETING

**A. Grant** Calls Meeting to Order at 6:35pm – Roll Call – All present

**B. Pledge of Allegiance**

**C. Election of 2016 Park Board Officers** – **Grant** opens the floor for nominations, **Kathy** m/m nominates **Dawn**, **Dawn 2<sup>nd</sup>**, **Sam** m/m to nominate **Grant**, **Grant 2<sup>nd</sup>**, **Dawn** m/m to table, **Grant 2<sup>nd</sup>**,

**D. Approval of Minutes** – March 2016 April 2016 **Kathy** m/m to approve minutes, **Sam 2<sup>nd</sup>**, approved 4-0.

2. PUBLIC REQUEST TO SPEAK – no requests

### 3. DEPARTMENT UPDATE

**A. Department Report** – No Report, Items on agenda - Claims

**B. Farm Heritage Trail Status** – **Nathan** said the ADA bumpers got poured last week. Property owners would be willing to sell property to allow the Trail to go onto their land. **Dawn** asked about the artwork for the trail signs, where are we at? **Nathan** said he talked to the new President of the Friends of Boone Co., but has no definite answer/artwork from them yet.

**Nathan** said an easement might be added near the trail.

**C. Event Updates • Whitestown Brew Fest** – most of the items and pricing have come in, and are penciled in for a stage. **Nathan** said he promoted the event at the Westfield Brew Fest, and said he gave out 100 fliers. **Nathan** has looking into merchandise for Brew Fest, to see if we can sell some commemorative merchandise at Brew Fest.

- **Fireworks Celebration** – **Nathan** said everything is set. Working on getting small kids inflatables – they've been rented out for over six months, the food vendors will be the same.

- **5k Series** – **Nathan** said the first one will be June 11<sup>th</sup>, at the first Farmers Market, the last will be at Oct 15<sup>th</sup> at the Farmers Market. Two will be in Legacy Core.

- **Farmer's Market** – **Nathan** said he is getting a lot of applications. **Sam** asked if **Nathan** has talked to anyone who could be the Market Master, and **Nathan** said he talked to someone, but is not sure if he can do it yet.

**Nathan** said he was working on finding some artists/musicians to showcase talent at the Farmer's Market.

**Sam** asked if we are officially approved for SNAP. **Nathan** said we are working on getting all of the equipment, but once we get it in, we will be officially SNAP approved. **Grant** asked if we need anyone watching the person working on SNAP, **Nathan** said we would probably get them bonded.

### 4. PRESENTATIONS

None

## 5. UNFINISHED BUSINESS

**Dawn** asked if a certain part of the trail was finished which was talked about in the previous meeting. **Grant** confirmed it was not. **Nathan** said Globe was being cautious and staking everything to make sure the grades are correct in that area and to avoid cutting any trees down. **Dawn** asked if the entire west end was done, and **Nathan** said, yes, except for clean-up.

**6. NEW BUSINESS A. Department Purchases i. Mobile Stage - \$100,000 (50/50 Park cash reserve and Town)** – **Nathan** said he talked to **Dax** and **Dax** said the town could pick up the entire \$10,000 for fencing because the town would use it a lot as well. **Nathan** talked about the popcorn machine, and he thinks it wouldn't hurt to consider a new one, though the current one should last us for the season. **Nathan** talked about possibly renting out the movie night equipment for different communities in Whitestown – for future discussion.

**Sam** wanted to see if there was ever a rental of the popcorn machine, that a fee would help pay for a new one, as the popcorn machine gets used improperly and we are looking into getting a new one later on down the road.

**Susan** made a recommendation of a list of assets, to make sure which groups would be allowed to use what equipment, so if certain equipment was used and it wasn't supposed to, it could be reimbursed by the town through the damage deposits.

**Nathan** has not gotten a quote for bathrooms yet. **Susan** asked if we have looked into any of the self-composting units. So far, we have not. **Dawn** suggested before accepting new land in the future, we should consider how easy it would be to access sewer/water.

- i. **Mobile Stage - \$100,000 (50/50 Park cash reserve and Town)** – usually \$125,000. We have been given a deal. The dealer said he could throw in the skirting. It could be shipped for \$15,000, or we could send someone to pick it up in Arkansas. It is a 10 hour one way trip. It is a **24' x 24'** trailer. **Kathy** asked about how often it would be used, and where it could be stored. A stage to rent is \$3,000 to \$5,000. **Nathan** said if we bought it, we could also rent it out to other municipalities. **Dawn** said that being able to rent it out would be beneficial. **Kathy** said the cost will actually be more due to all of the add-ons, skirting, picking it up/delivery, the speakers, lighting, etc...

**Kathy** asked how many times a year it would be used. **Nathan** said it would be used for the Brew Fest and the 4<sup>th</sup> of the July. He said even if it was set up for a third of the Farmer's Markets and for any other possible music events, it could be used about 10 events per year. **Sam** asked how much we currently pay to rent a stage, and **Nathan** said it was approx. \$5,500 for the previous Brew Fest, with sound and lighting included. The Parks truck could haul it.

**Steve** said an item like this would need to be bid out. **Kathy** wanted to make sure we have an assurance that the town would pick up the other half of the tab before we bid it out. **Dawn** thinks it is assured. **Dawn** m/m to authorize to send out bids based on the specs of the mobile stage discussed. **Grant** 2<sup>nd</sup>, 4-0, motion carries.

ii. **Trailer for fence – NTE \$5,000 (Machinery & Equipment)** – **Sam** said he is worried about not having a permanent location to store all of the new items the board is considering buying. **Kathy** added “and secure”. This model was \$5,600. **Sam** liked this model over previous models. **Sam** suggested we get the option with the LED lighting, as trailers often have the problem with lights going out and the LEDs would be much better. It would probably add \$400 to the cost to make it a \$6,000 trailer. **Kathy** has concerns from making money from the rentals, which makes us sound like a rental company. She thinks the talk should be based more on how it will benefit the town. She does not want us to make the decisions based off of what we would get back from renting the equipment. She said there will be additional resources necessary to maintain, store, and upkeep the equipment, as well as transport the equipment for any rentals.

**Dawn** said this would mainly be used to rent to other municipalities. **Sam** and **Dawn** both agreed about the concerns with buying equipment to rent it. **Sam** and **Kathy** were more concerned about the stage than the fence and trailer. **Kathy** said, so long as we use it, it makes sense. **Dawn** brought up the history about the Parks board not having the money in the past, so they could make some of these purchases so we did not need to rent the equipment every year. **Kathy** appreciated the history of the budget.

**Nathan** said we are expected to have almost \$200,000 left in the budget at the end of the year.

**Sam** m/m for **Nathan** to send out 3 bids on the trailer, lowest bid not exceeding \$6,000. **Dawn** 2<sup>nd</sup>, 4-0 in favor.

iii. **20’x40’ Tent – NTE \$5,000 (Park cash reserve)** – It goes approx. 10-12 feet in the air. It would be used for Brew Fest and the 4<sup>th</sup> of July. We can rent them for approx. \$400. **Nathan** said it would be used about 5 times per year. It requires 2 people to set it up. **Dawn** m/m to put the tent on hold for now, **Sam** 2<sup>nd</sup>.

## 7. OTHER BUSINESS

**Dawn** and **Susan** talked about having sponsorship and more info coming out about Movie Nights and work on getting the word out on those.

**Kathy** m/m to adjourn, **Dawn** 2<sup>nd</sup>, 4-0 approved at 8:19pm.

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Grant Rummel

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Kathryn Obenchain

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Sam Grubbs

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Dawn Semmler

Attest:

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Matthew Sumner, Clerk-Treasurer