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WHITESTOWN

INDIANA

WHITESTOWN TOWN COUNCIL
Regular Meeting
Wednesday, May 11, 2016
Minutes

1) **OPENING THE MEETING**
   a) Call to Order – 7:04pm
   b) Roll Call – All present
   c) Presentation of the Colors - Pledge of Allegiance

2) **PRESENTATIONS:**
   a) **WFD Pinning of the New Captains – Chief Westrich – Capt. Levi Kendall** – pinned by his fiancé – **Capt. Greg Hedge** - longest member of WFD (2003) – pinned by his wife
   b) **Purchase Card Programs (Huntington Bank)** – Clerk/Treasurer **Matt Sumner**
      i) This is a proposal to move town purchases through a virtual card, get new purchasing cards, and fleet cards through Huntington Bank. The estimated annual savings would conservatively be around $20,000 with only a 30% anticipated vendor participation rate. The expected participation rate is between 50-80%, but for estimates, it was better to be on the low end.
      ii) This would not effect the average town employee in their daily purchasing situations, but it would greatly effect the back-end of those operations, and would reduce time spent in the processing of invoices, etc…
      iii) The Town could also get the cards with the Whitestown logo on the card, to help reduce accidental use of the wrong card by knowing the card with the logo would be Whitestown money. **Andrea Fonseca**, from Huntington Bank, helped clarify and answer questions regarding some of the technical questions and that the town would not incur any fees for implementing this program.
      iv) **Susan A** commended the depth and due diligence put into the presentation and is looking forward to having a new revenue stream. **Eric M** said he appreciated the proposal and effort put into it. **Eric M** asked Town Attorney **Steve U** about what would be needed moving forward, and Steve U said it would only take a resolution to amend a few words in the current purchasing ordinance to be able to start the program.

   c) **Legacy Core Alley Survey – Lauren Bailey** and **Jason Lawson – Lauren B** and **Jason L** – talked about the alley assessment and the issues with currently finding the alleys and

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getting them cleared. **Jeff W** asked if **Lauren B** and **Jason L** were going to require people to move sheds, etc...**Lauren B** said it would not require it, **Jeff W** said he might have misinterpreted the flier, **Lauren B** said they might change the language to make it clearer.

Dax N said we have done a lot in the Legacy Core and said **Lauren B** has done a good job. **Jeff W** said he thought this was a good idea. **Lauren B** explained how a lot of the alleys have been grassed over and hard to find. **Jeff W** and **Clinton B** both expressed how they think this is a good idea.

d) **Town Wide Solid Waste Removal Program – Dax Norton – Dax N** said he thought some of the vendors for trash service are over-priced. Carmel was able to get their cost down by over 50% and Dax thinks it is a good idea for Whitestown to have an RFP to get the rates down for Whitestown Residents. **Kevin R** wanted to make sure the residents would not be forced into any RFP agreement if they did not want to. **Dax N** assured him they would be allowed to opt-out.

Steve U said we need to be clear in the RFP that residents would be able to opt-out, so the vendor would not be upset if they won and a lot of residents opted-out. **Susan A m/m** for **Dax N** to move forward with an RFP for the waste removal program – **Clinton 2nd, 5-0 approved**.

3) Susan m/m to adopt agenda as presented, Clinton 2nd; 5-0 approved

4) DEPARTMENT REPORTS – Planning and Community Development, DPW, Police, Fire

a) **Chief Anderson** talked about Lexpol, an online policy manual for law enforcement. They send out policy updates and how to be compliant on the new policies. Lexpol would be available from any computer, to be pulled up, and has an online tutorial about the new policies. **Kevin R** said he thought this was the most important part of the program. Lexpol would be able to offer tests online for officers. This accounts for training hours, 18 total per year of the 24 the officers need. Lexpol would assist the town to help prove the policies are valid. $16k-$20k to get started, and only several thousand annually after the first year of implementation. **Kevin R** said Lexpol also has a Fire Module, and this could be utilized for the Fire Department as well, and we could get a discount for using it for both departments.
b) **Eric M** said he thought this sounded like a very good idea from his time spent on the police board. Lexpol is keyword searchable. **Clinton B** thought this is a great opportunity. **Kevin R** talked about how the questions work and how it can help address issues with law enforcement officers and where they might need individualized help.

Clinton B asked for **Chief Westrich** to come up, **Chief Westrich** talked about the WFD Ceremony for the new fire fighters. **Chief Westrich** wanted to invite everyone to the graduation event on Friday the 27th.

Clinton B talked about the planning reports and how **Lauren B** is showing what goals they have accomplished as a way to keep everyone up to date.

5. **PUBLIC REQUEST TO SPEAK** - none

APPROVAL OF THE CONSENT AGENDA

A. Approval of Meeting Minutes – 4/13/2016 Regular Meeting Minutes

Consent agenda adopted – **Clinton B** m/m to adopt minutes as presented, **Susan A 2nd, 5-0 approved.**

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7. **UNFINISHED BUSINESS**

A. **PUBLIC HEARING** ***(Ordinance 2016-13-Capital Improvement Bonds, Second Read)*** **Dax N** said we need to finish the plan. Safety and property values are on the highest end of the list regarding how to plan. About 95% of the community is at the tax cap. This bond keeps us under the Constitutional Debt Limit. **Eric M** asked that before discussion, he would prefer to have vote to adopt first. **Clinton B** did first read. **Clinton m/m to adopt, Susan 2nd**. **Kevin R** wanted discussion, he asked **Dax N** if we would still need a storm water facility and storm water rate, he then asked if a storm water bond would be able to pay off the bond. **Dax N** said there are legal issues and extra costs incurred. **Dax N** mentioned how this could help our bond rating. **Kevin R** has concerns about paying off the bond aside from using the storm water bond. Our AV is at $400million, but would need to be at a billion to get a Constitutional debt limit at $7million.

Clinton B thinks this is a very good way for us to utilize our dollars and will help our town as it continues to grow.
Vote 5-0 ordinance is adopted.

B. **PUBLIC HEARING** Consider an Appropriation Ordinance (General Obligation Bonds) (***Ordinance 2016-17, Second Read)*** – no public request to speak, **Clinton B m/m to close public hearing, Susan A 2nd. 5-0 adopted**

C. **Ordinance 2016-17** – First Read, Appropriation Ordinance for General Obligations Bonds – **Clinton B m/m to adopt, Susan A 2nd 5-0 in favor of adoption.**

8. **NEW BUSINESS**

A. **PUBLIC HEARING** - Consider the Town of Whitestown's Intent to Apply for Federal Funds to Fund a Major Storm Water Project through the Indiana Office of Community and Rural Affair's SIP CDBG Grant Program and to Solicit Any Questions and/or Comments. – First Reading – **Clinton B. m/m to close public hearing, Susan 2nd 5-0 to close public hearing**

B. Consider an Ordinance Annexing Territory to The Town of Whitestown, Placing the Same Within the Corporate Boundaries Thereof and Making the Same A Part of the Town of Whitestown ***(Ordinance 2016-18, Introduce Only)*** **Susan A** did **first read**

C. **PUBLIC HEARING** Consider an Ordinance Approving an Additional Appropriation ***(Ordinance 2016-19, First Read)*** – **Clinton B m/m to close public hearing, Susan A 2nd, 5-0 in favor.**
Clinton B m/m to suspend rules to have 2nd reading tonight, Susan 2nd, 5-0. 2nd reading, Clinton B m/m to adopt Susan A 2nd, 5-0 adopted.

D. Consider a Resolution For the Transfer of Property to the Lebanon Community School Corporation for Its Use By Its Public Safety Officer ***(Resolution 2016-23)*** **Susan m/m to adopt, Clinton 2nd, Clinton B commended police board, chief Anderson and Kevin R on this resolution 5-0 adopt**

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E. Consider a Resolution Authorizing An Interlocal Agreement With Boone County For Improvement and Construction of County Road 300S/400S Connector ***(Resolution 2016-24)*** First read - The estimate has increased – **Susan A** has major concerns for this regarding ethics of who is involved in this project and why the cost increased so much within 2 years. **Susan m/m to table, Kevin 2nd 5-0 to table the resolution**

F. Consider a Resolution Committing to the Issuance of Bonds for the CDBG Grant Application to the Indiana Office of Community and Rural Affairs for the Storm Water Improvements Program ***(Resolution 2016-25)*** – **Kevin R m/m to adopt the resolution, Susan A 2nd 5-0, adopted**

G. Consider a Resolution Concerning the Comprehensive Fiscal Policy of the Town of Whitestown ***(Resolution 2016-26, Submitted by Town Council Member Clinton Bohm)*** **Clinton B m/m to adopt, Susan A 2nd – 5-0 adopted.**

H. Consider a Resolution Approving Execution of Equipment Lease Documents For The Whitestown Fire Department (Ambulance and Related Equipment) ***(Resolution 2016-27)*** **Susan A m/m to adopt, Kevin R 2nd, Clinton B complimented Chief Westrich on the cost reduction he's been able to accomplish. Eric M complimented Chief Westrich as well. 5-0 adopted**

I. **Clinton m/m to add agenda item Susan 2nd (5-0 amended). Resolution 2016-28 was added; m/m to adopt, 2nd, 5-0**

J. Discuss A Proposal From the Fire Board and Town Administration Concerning Planning for A Headquarters Fire Station. – **Chief Westrich** asked **Clinton B** to help explain the plan to set up a task force with Town Council and FD. **Clinton B m/m to establish a task force Susan 2nd 5-0, motion adopted.**

K. **Resolution 2016-28 – Susan m/m to adopt, Clinton 2nd 5-0.**

L. Discuss the Purchase of An Equipment Trailer for the WFD – For training purposes, and to house equipment for training. **Clinton B** said the Fire Board was unanimous in approval of the purchase. **Clinton B m/m, Susan A 2nd 5-0 to buy the equipment.**

M. Discuss the Construction of a Storage Building for the WFD – **Chief Westrich** is currently looking into getting quotes for pole barns, no idea of what the cost could currently be, just wanted to let the council know what they are planning/working on.

N. Discuss the Renaming of the Rail Trail – **Dax N** discussed about how the Farm Heritage Trail is being renamed by other communities, and how it is changing to the Big 4 Trail. **Kevin R** asked if the portion near Thorntown is renamed too, **Dax N** said it is going to be, not sure if it has been yet for certain. **Kevin R** asked if anyone in Tippecanoe County has renamed their portion yet either; **Dax N** is

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unaware what the name is in that county. **Kevin R** would like to see the Friends of Boone Co present to the council as well.

Dax N said he and **Nathan M** are not opposed to renaming it. The Town was NOT approached though. **Jeff W** asked if we would rename it regardless of whether or not they approached us. **Eric M** said we probably would, but it would be nice if we at least had a phone call. **Susan A** does not understand why they have not reached out to us, since we were the first municipality to purchase land for this trail. **Susan A** expressed dismay that relationships are lost so easily after tenure. **Susan A** expressed how **Nathan M** has worked very hard on this and with this group, and yet they have not bothered to communicate with him about this and it is a shame.

Eric M asked if the council would like to have them approach us. **Clinton B** said the Friends of Boone Co Trails should be informed they have an agenda item on next month's meeting. **Kevin R** brought up that Lebanon is the only one who has finalized the name change. **Nathan M** said Whitestown has total control over what is in our boundaries.

9. **Town Administration Reports**:
    A. Infrastructure Projects – Dumpster Enclosure is surveyed and should start soon
    - This is going to be an incredible headache June-end of September. Will happen in daytime, not night. There will be lane restrictions. Maps will be given to the public via social media and hopefully the newspapers.
    B. Bond Updates – Perry-Worth Bond will be closed soon, several other bonds are nearing completion
    C. Comprehensive Plan Review – brief overview
    D. Legacy Core Plan Projects – Discussion of the old high school building

Chuck Willig and **Sheri Williams** recognized as new town employees.

Lauren B talked about Habit for Humanity asked for emergency parking during the build.

Susan A m/m to close meeting, Clinton B 2nd 5-0 at 9:08pm.

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The minutes from a Regular Town Council meeting on May 11, 2016 are approved on the 15th day of June, 2016 by the following Town Council Members:

Eric Miller, President

Susan Austin

Clinton Bohm

Jeff Wishek

Kevin Russell

Attest:

Matthew Sumner, Clerk-Treasurer