



**WHITESTOWN TOWN COUNCIL
Regular Meeting**

Wednesday, December 21, 2016

7 PM

**Whitestown Municipal Complex– Public Hall
6210 Veterans Drive
Whitestown, Indiana**

Minutes

1. OPENING THE MEETING

- A. Call to Order – 7:07pm
- B. Pledge of Allegiance
- C. Roll Call – **Eric Miller** (late)

2. PRESENTATIONS - None

3. CLERK TREASURER REPORT

- A. **Town Management Report | WMU Management Report Sewer | WMU Management Report Water** ** Discussion ensued about various line items which were in the red on the management report. **Susan** told the **Clerk-Treasurer** she hoped that in 2017 this is not an issue.

4. DEPARTMENT REPORTS – Planning and Community Development, DPW (Utility Report, Water Monitoring) Parks, Police (Report), Fire (Monthly Report , 2016 Goals and Accomplishments) ** - Susan complimented the various departments in the above reports, which was seconded by Eric and Clinton. Dax talked about how he was proud of the Town staff.

5. PUBLIC REQUEST TO SPEAK (Topics Not Related To An Agenda Item) - None

6. APPROVAL OF THE CONSENT AGENDA

- A. Approval of Meeting Minutes – **11/16/2016 Meeting Minutes** **

- B. **Claims November Expenses Town | November Revenues Town | December 1-15 Expenses | December 1-15 Revenues | November Utility Claims (RD, Water Operating, Water Capacity, Wastewater Operating) ** - Clinton m/m to adopt the above claims, Susan 2nd, 5-0, adopted.**
- 7. **Susan m/m to amend the agenda, Clinton 2nd, 5-0 amended. Ordinance 2016-49 added to the agenda.**

8. UNFINISHED BUSINESS

- A. **Consider an RFP for Town Solid Waste Services – Dax would like additional input from staff to get this RFP out as soon as possible. The goal is to get it out in early January. Clinton m/m to allow Dax to put out the RFP, Susan 2nd, 5-0 adopted.**

9. NEW BUSINESS

- A. **Consider an Ordinance Establishing Wages and Salaries for 2017 (*Ordinance 2016-46*) 2015 Salary Schedule | 2016 Salary Schedule | Ordinance – Clinton m/m to table this until the end of the agenda, Susan 2nd, 5-0 amended. Eric suggested we adopt the latest version and adopt an amended version in January. Kevin would like to see the matching number of positions for Police and Fire as well. Clinton m/m to table until the end of the agenda. Susan 2nd, 5-0 adopted. Eric made a recommendation to adopt the last version from 2016 tonight, then in amend it in January. Clinton read the ordinance. Clinton m/m to suspend the rules, Susan 2nd, 5-0 rules suspended. Eric amended the ordinance to adopt the 2016 salary matrix with the amendments made during the year as the 2017 salary matrix. Eric m/m to amend, Susan 2nd, 5-0 adopted.**
- B. **Consider an Ordinance Adopting the Proposed Spalding Commons Planned Unit Development (PUD) Ordinance (*Ordinance 2016-47*) – Lauren spoke about the new PUD and that this property was in a community development area. Clinton asked what the Plan Commission vote was. Lauren responded it was 4-0. Discussion ensued. Clinton did first read. Clinton m/m to adopt the ordinance, Kevin 2nd, 5-0 adopted.**
- C. **Consider an Ordinance Establishing Certain Enterprise Funds Concerning the Whitestown Department of Storm Water Management (*Ordinance 2016-48*) – Clinton did first reading. Clinton m/m to suspend rules, Susan 2nd, 5-0; rules suspended. Clinton did 2nd read. Clinton m/m to adopt, Kevin 2nd, 5-0; adopted.**
- D. **Consider A Resolution Approving Execution of Equipment Lease Documents for the Whitestown Police Department (Vehicles) (*Resolution 2016-48*) – Chief said this was in preparation of getting the new vehicles for next year. They will all be marked cars. Clinton m/m to adopt, Susan 2nd, 5-0 adopted.**
- E. **Consider a Resolution Declaring An Economic Revitalization Area for Real and Personal Property Tax Abatement (Sanders Pre-Cast Concrete Systems, Inc.) (*Resolution 2016-49*) – Dax said Sanders has been a corporate resident for a long**

- time, and they want to expand. **Katie** (from Sanders) appreciated the consideration of the tax abatement request. They currently have 39 full time positions but hope to get approx. 20 more. **Ian McKinnon** spoke about the Sanders company. The plant has been in Whitestown since 1998. **Eric m/m to adopt, Clinton 2nd, 5-0 approved.**
- F. Consider 2016 Encumbrances** – Dax said it was straight forward. **Clinton m/m to approve, Susan 2nd, 5-0 adopted.**
- G. Consider a Proposal to Provide Engineering Services for the Legacy Core Storm Water Project** – **Dax** said we would like to move forward with this with MS (with **Dan Cutshaw**), since he was instrumental in us getting this grant. **Susan m/m to accept and for Jason Lawson to execute, Clinton 2nd; Clinton** thanked those involved for all of their work in this – **Dan, Dax, and Jason** – **Dan** said Main and Pierce are the main streets which this project will effect. **Dax** said the OCRA grant is for Main Street and Pierce Street. **5-0 in favor, motion adopted.**
- H. Consider a Resolution Dedicating Municipal Complex Ground to Memorialize and Commemorate Veterans (Resolution 2016-50) Resolution** – **Dax** said this all started with the I-65 construction project. This is a study that narrows the goals on Whitestown Parkway and gives us an idea of a master plan to help ensure traffic flow is safe and efficient. **Susan m/m to adopt, Clinton 2nd, 5-0 adopted.**
- I. Consider Approval of a Contract with Bose Public Affairs Group (Lobbying Services) Contract** – **Susan m/m to approve, Clinton 2nd, 5-0 approved.**
- J. Consider Approval of Whitestown Fire Department Equipment Purchase Requests Purchase Request List** – **Chief Westrich** said with some of his remaining funds, he would like to purchase a few items including software. **Clinton** said the Fire Board talked about this and they voted unanimously in favor of these purchases. **Clinton m/m to approve, Susan 2nd, 5-0 adopted.**
- K. Consider the Whitestown Fire Board’s Recommendations Concerning Chief Josh Westrich’s Employment Contract** – **Clinton** said **Chief Westrich** has done a great job and the Fire Board approved the new contract and merit pay. It is a 1% merit pay. **Dax** said that by ordinance, 5% is what is authorized. **Clinton m/m to approve the 5% merit, Kevin 2nd, 5-0 approved. Clinton m/m to approve the new contract and authorize Eric Miller to sign for town, Susan 2nd, 5-0 approved.**
- L. Consider A Recommendation by the Whitestown Board of Metropolitan Police Commissioners Concerning a Discretionary Merit Pay for Police Chief Dennis Anderson** – **Kevin** said it was the recommendation of the Police Commission to give a 5% merit. **Kevin m/m for the 5% merit pay for Chief Anderson, Clinton 2nd, 5-0 adopted.**
- M. Consider Approval of the 2017 Town Schedule of Meetings** – **Clinton m/m to**

approve the calendar of meetings as amended, Kevin 2nd, 5-0 adopted.

N. Discuss the Public Safety Citizen’s Complaint Board – Eric asked if he could have extra time to read over this and bring it back next month. Kevin asked if an ordinance would be needed to establish this board. Steve said they would. Chief Anderson said this would be made up of 5 members and would include one person from each council district. There would also be two non-voting members who would be appointed. They would be advisors. They would be required to meet at least once every quarter. Discussion ensued. Eric said he would like to bring back an ordinance for first read next month.

O. Ordinance 2016-49 – Susan did first read. Susan m/m to suspend rules, Clinton 2nd, 5-0 rules are suspended. Susan did 2nd read and m/m to adopt, Clinton 2nd, 5-0 adopted.

9. **TOWN ADMINISTRATION REPORT** – There were many accomplishments and many spending projects this year. We got the Community Crossings Grant and the OCRA Grant. We brought on additional staff members. We are ready to move on in 2017. Susan commended Dax for steering this ship. The other Council members agreed. Kevin thought the Santa parade was a phenomenal job.

ADJOURN – Clinton m/m to adjourn, Susan 2nd, 5-0 in favor. Meeting adjourned at 8:30pm.

The minutes from a Regular Town Council meeting on December 21, 2016 are approved on the 11th day of January, 2017 by the following Town Council Members:

Eric Miller, President

Susan Austin

Clinton Bohm

Jeff Wishek

Kevin Russell

Attest:

Matthew Sumner, Clerk-Treasurer